

INSTRUCTIONS

1. Please keep your Mobile Phone - we will send you OTP to this number
2. We have mapped all your mobile phones with your treasury id. If the mobile number you enter is not matching our database, no OTP will be sent.
3. In such cases if you are a primary school teacher, please contact your MEO for OTP, and if you are an Upper Primary School or High School teacher please contact your DyEO.
4. Photo (soft copy) for uploading
5. If married - your spouse details.
6. If spouse is a Government Employee all details of which government department he/she is working
7. If a Government Teacher - his/her Treasury ID
8. All Educational Qualifications - listed in a document
9. All details of Departmental Tests passed
10. All Details of Transfers
11. All Details of Promotions
12. Details of Family members to be included in Health Card